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76-16476

27 JAN 1976

MEMORANDUM FOR: Director of Central Intelligence
 VIA : Deputy Director for Administration
 FROM : Acting Director of Personnel
 SUBJECT : Memorial Plaque

1. Action Requested: That you approve for commemoration on the Memorial Plaque the selection of Agency employees who lost their lives in 1975 in the service of their country.

2. Basic Data or Background: The concept of a Memorial Plaque and the selection criteria were approved on 20 November 1973 by the Secretary, CIA Management Committee. The criteria are as follows:

a. Agency employees who lose their lives while serving their country in the field of intelligence would be eligible for consideration.

b. Employees may be either in a staff or contractual relationship.

c. Death may occur either in the foreign field or in the United States; however, the circumstances of death must be of an inspirational or heroic character.

d. The death must have occurred on or after 18 September 1972.

In addition, before inclusion on the memorial, the circumstances surrounding the death of an employee will be reviewed by the Honor and Merit Awards Board which will make its recommendation to the Director. No symbol will be entered on the memorial until at least one year after death.

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3. Staff Position: The Honor and Merit Awards Board has reviewed the specific circumstances associated with employee deaths in conjunction with the approved criteria and has identified two individuals to be honored.

4. Recommendation: It is recommended that you approve for commemoration on the Memorial Plaque the recommendations of the Honor and Merit Awards Board which are contained in the attached. It is further recommended that you approve an exception to the one-year waiting period in the case of [REDACTED] so that he may be honored at this time.

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APPROVED: *W. E. Colby*

27 JAN 1976

Date

DISAPPROVED

Distribution:

- 0 - Return to D/Pers
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- 1 - ER
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DD/Perf

Jr:gec (27 Jan 76)

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HONOR AND MERIT AWARDS BOARD SELECTION
OF DECEASED AGENCY EMPLOYEES TO
BE COMMEMORATED ON CENTRAL
INTELLIGENCE AGENCY
MEMORIAL PLAQUE

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